

## **Submit NEWS or EVENTS**

Do you have a **news item or an upcoming event related to anticipatory humanitarian action** that you would like to share on the Anticipation Hub website?

### <u>Content</u>

We welcome the different types of news items and event announcements related to Anticipatory Humanitarian Action.

Regarding events, you can submit for example:

- Announcements of conferences, webinars, trainings
- Calls for registration for conferences and courses
- Call for sessions for an event you are organizing

News items could cover the following topics (non-exhaustive list):

- Actual early action implementation
- Launch of a new project, initiative or working group
- Launch of a new publication
- Interesting findings from on-going research or project activities
- Announcement of funding opportunities

# Please send an e-mail to <u>anticipation-hub@drk.de</u> to submit your news item or event announcement.

- In order to be published on our website, please make sure that the news item/ event is relevant to the Anticipatory Humanitarian Action context.
- For the events, please specify the start and end dates, registration information and location.
- You'll be notified via email *if and when* your submission gets published or if it is rejected.

#### What we need

If you would like us to publish your news item or announcement, please send us the text with a title (plus sub-headings for longer texts), as well as pictures in sufficient quality and resolution (ideally format for the main picture: 16:9/1920x1080px), including © info as well as a caption and links to further information. Also send us links to documentation you refer to (e.g. for publications). If you want to announce an event, please do not forget to indicate start and end date, registration information and location.

#### <u>Styling</u>

We encourage you to **structure the content** so readers can skim it easily. Please identify clearly the title of the announcement, use headers and lists to structure the text, tag in bold important information such as deadlines, and provide links for further details.

#### <u>Language</u>

We would like to promote language diversity and exchange of information. For this reason, we are accepting content in other languages than English as well. However, since English will be the main language on the website in the beginning, we kindly ask you to provide the title or a summary in English.